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# Example of Accounting Senior Analyst Job Description

Our innovative and growing company is hiring for an accounting senior analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for accounting senior analyst

* Collaborate across the organization regarding intercompany activity and eliminations
* Prepare financial reports for various regulating entities
* Assist internal reporting and tie-outs
* Gain a thorough understanding of the operations and develop relationships with local finance team members at assigned business units
* Determine accruals for assigned accounts
* Invoice coding, routing and approval
* Communicate with vendors on invoices and account balances
* Revenue recognition and analysis
* Working with large data sets and many indicators to make projections
* Perform monthly close procedures and effectively execute all aspects of the close process

## Qualifications for accounting senior analyst

* Must have a bachelor’s degree or diploma in Finance / Accounting or related discipline
* Completed or near completion of an accounting designation CA, CGA, CMA
* Qualified CA with 2-3 years experience or MCOM, Inter CA, MBA preferred with 5-6+ years financial experience
* Facilitate ongoing review and analysis of HR efficiency opportunities
* Strong problem solving ability, organization and prioritization skills including good judgment and decision making
* Ability to work in a fast-paced environment, handle multiple projects at the same time and still meet monthly