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# Example of Accounting & Reporting Job Description

Our company is growing rapidly and is hiring for an accounting & reporting. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for accounting & reporting

* Work closely with Senior Director of Gift and Donor Services to provide necessary information and review materials for internal and external audits
* Identify and research the tax accounting treatment of transactions and other technical accounting and tax matters
* Draft quarterly and annual income tax disclosures, and compile publicly reported income tax information
* Provide clear, updated and relevant management information
* Drive commonality and efficiency
* Ensure delivery of Finance objectives
* Lead the team of professional accountants and a financial controller, and develop people in their role
* Engage with CFO
* To streamline the FFIEC 009, TIC and process by making the current process more efficient, and propose solutions for automation
* Review if current database is providing the right fields for reporting based on instructions and proposed short and long term solutions and fix the issues

## Qualifications for accounting & reporting

* Highly motivated with the ability and desire to consistently enhance personal and team performance
* Prior experience with a large regional or global participant in the energy markets
* Prior experience with SAP and/or Business Objects
* Previous work experience (minimum 3 years) as accountant in insurance or reinsurance or financial institution
* Undergraduate degree in Accounting and/or Finance required, Advanced degree in Finance, Accounting or Business preferred
* CPA and/or CMA is preferred English