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# Example of Accounting Project Manager Job Description

Our company is growing rapidly and is looking to fill the role of accounting project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for accounting project manager

* Delivering a successful project implementation
* Defining and implementing the control framework
* Analyse user requirements and business processes
* Interpretation of accounting policy guidance
* Define operational accounting schema throughout product lifecycle
* Communicate with Finance (Accounting, Control and Reporting) teams to define solution to meet the various requirements
* Liaise with Finance Systems and Business areas to resolve outstanding issues
* Define and document the FX Management, Funding and P&L Selldown process for each project
* Prepare and complete detailed User Acceptance Testing
* Prepare detailed migration strategy and conversion plans

## Qualifications for accounting project manager

* Prepare and analyze gross profit budget-to-actuals
* Review and approve new project booking packages
* 7+ years of progressive industry experience in accounting working in a fast paced environment required
* Minimum 5 years of hands-on Project Accounting experience working with contracts, change orders, invoicing and project estimates
* 7+ years of progressive construction industry experience in accounting working in a fast paced environment required
* Accounting/Finance degree with 5-7 years of demonstrated work experience in financial services, audit, bank accounting, public accounting, or corporate accounting