Downloaded from <https://www.velvetjobs.com/job-descriptions/accounting-policy>

# Example of Accounting Policy Job Description

Our innovative and growing company is hiring for an accounting policy. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for accounting policy

* Maintaining the company's accounting policy manual
* Participating in industry accounting committees
* Assisting with research of selected accounting issues (including potential investment transactions and new product features) from various sources (business units senior management ) on an ad hoc basis
* Team with senior members of the Accounting Policy Group on providing technical accounting advice to the firm’s businesses and
* Evaluation of specific commercial issues relating to the groups trading, origination and business development activities, with direct liaison with finance and non finance senior management across the business
* Act as centre of expertise for technical accounting issues across the groups global subsidiaries, in addition the group's parent company and the wider Group
* Advice to business and Finance Managers on technical accounting issues
* Proactively manage the external auditors on a broad range of issues - including technical accounting, reporting & disclosures, operational and commercial
* Complete financial decision support papers for Director of Finance and other senior finance management to aid established internal corporate governance processes
* Work on special ad hoc projects, including M&A activity, corporate restructuring & debt arrangements

## Qualifications for accounting policy

* Technical accounting expertise in financial instrument accounting, and familiarity with a broad variety of revenue arrangements in the financial services industry
* Monitor new accounting pronouncements and provide comments on Exposure Drafts issued by accounting and regulatory bodies
* Chartered Accountant with relevant work experience at appropriate level
* 10+ years' public or prior experience in an accounting policy office of a large financial institution
* 6+ years of Public Accounting and/or Private Industry experience years
* Knowledge of the insurance side of the balance sheet (DAC, reserves, product classification)