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# Example of Accounting Controller Job Description

Our company is looking for an accounting controller. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for accounting controller

* Establishes, implements, manages and monitors critical accounting and reporting processes and associated metrics
* You will support the team in regulatory reporting, by analyzing changes and checking quality of deliverables
* Regarding tax matters, you will be involved in controlling of travel expenses and compliance with German tax laws, other tax law specifics
* The follow-up of transfer of pricing agreements, taking care of completeness of documentation and related bookings is another part of your job
* You will support the preparation of German Balance sheet and tax declaration
* You will also follow-up of inter-entity billings and of current accounts reconciliation
* The preparation of documents for Review meetings (Business/Audit) will also belong to your work
* Finally, you will be involved in certain projects
* Reports to departmental Manager
* Prepare and reconcile shares issuance, forfeitures and conversion associated with share-based compensation plans

## Qualifications for accounting controller

* Investment or Insurance Accounting knowledge or experience a plus
* Multi-tasker who thrives within a fast paced and dynamic work environment
* Team player but also a self-starter who is proactive and energetic
* A mix of Public accounting and Private company experience preferable
* Strong SOX, GAAP and SEC reporting experience preferred
* Strong knowledge and understanding of GAAP and internal auditing