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# Example of Accounting Controller Job Description

Our growing company is looking for an accounting controller. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for accounting controller

* Act as key player from Finance on cross organizational projects or functional projects
* Oversight of fixed assets, inventory, debt, accounts payable and billing
* Involvement with future system conversion
* Monitor compliance with policies and procedures
* Record the fair value adjustments for investments in real estate and debt
* Manage monthly close process
* Assist with transition/integration work for acquisitions
* Develop annual business plans & forecasting for multiple distribution centers
* Provide decision support to execute key business initiatives
* Lead the annual audit process

## Qualifications for accounting controller

* Assist with month end closing and financial reporting
* Assist with year end closing and preparation of annual financial statements and notes
* Strong knowledge of GAAP, in particular revenue recognition rules on software and hosting arrangements
* Working knowledge with Great Plains is a plus
* Experience in ERP system implementation is a plus
* Superior analytical skills and a quick-study