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# Example of Accounting Analysis Job Description

Our innovative and growing company is searching for experienced candidates for the position of accounting analysis. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for accounting analysis

* Supervises the preparation "Flash" and final operating statements for assigned Exchanges
* Interface with commercial property insurers to calculate business losses
* Analysis of complex property damage claims
* Analysis of business interruptions claims
* Development of business contacts
* Review and analysis of historical financial and industry information
* Leads or performs complex financial analyses to identify and analyze business risks
* Perform highly analytical, complex finance and control functions
* Execute complex and detailed reconciliations for the quarter and year-end closure processes and perform research and critical analyses adhering to GAAP requirements and University guidelines
* Engage in continuous critical analysis of existing SAA systems and processes

## Qualifications for accounting analysis

* Experience with appropriate version of Oracle Financials modules a plus
* A Bachelor’s degree is required in accounting or business related concentration
* Minimum 2 years’ experience in project coordination
* This individual must be detail oriented, organized and have the ability to handle a high volume of data and manage several tasks simultaneously in a fast-paced environment
* Fluency in English is required (written and spoken), Spanish fluency is also preferred
* Advanced Excel skills for financial analysis