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# Example of Accountant, Finance Job Description

Our innovative and growing company is hiring for an accountant, finance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for accountant, finance

* Partner with the business to develop and improve internal processes
* Liaise with centralised group functions such as AP, AR, HR, Payroll, Tax etc
* Ad-hoc projects, task and duties as required
* Drive process improvements and contribute to projects, system design and testing, metrics dashboard, and more
* Prepare manual GL entries project balance sheet GL account recons
* Review over $1.3 billion in System Revenue Bonds, SPEED Revenue Bonds, and Certificates of Participation to allocate corresponding net proceeds related to building/project
* Conduct reviews and annual follow-up reviews to determine uses of bond financed facilities
* Interact with Departments to gather information necessary to determine uses of bond financed facilities
* Calculate private activity limits per IRS regulations for each outstanding bond issue
* Aid in screening potential arrangements for private use and arbitrage compliance

## Qualifications for accountant, finance

* More than 7 years of continued experiences in Finance and/or Accounting sector with high level of knowledge in financial accounting
* Accounting related credentials (AICPA, KICPA or similar credentials) can be given a preference
* Bachelor's Degree in Accounting/finance/Business Administration with 5+ years in Accounting & Finance
* Bachelor degree in accounting or finance major from PRC University
* Advanced spreadsheet, database
* The opportunity to develop in the area of finance and accounting