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# Example of Account Operations Manager Job Description

Our company is looking to fill the role of account operations manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for account operations manager

* Manages account programs for a region aimed to ensure safety and compliance with national, state and local codes and regulations
* Assists in the development of operational service delivery solutions to include documented playbooks, account operations plan, Monitors effectiveness of maintenance efforts for facilities within a region as assigned, ensuring work is completed in accordance with account KPI’s (Key Performance Indicators)
* Oversees campus site operations and new projects
* Manages the operational business relationship of large accounts, often with global/regional reach
* Creation and maintenance of all management reporting
* Project managing key commercial work streams from M &S and our energy supplier
* Delivering all store, head office and external communication plans
* External engagement with Telesales team based in Perth, Scotland
* Working with our CEF partner Energyshare
* Attend and represent M &S Energy at energy and community energy events to network and publicise the brand

## Qualifications for account operations manager

* First level university degree or quivalent experience
* Excellent Norwegian
* Bachelors degree plus 1-3 years experience in brokerage, trading or compliance
* FINRA Series 6,7 or 99 License required -Preference will be given to those who has licenses but company is willing to sponsor
* Pershing NetX360 knowledge
* Comfort-ability with a fast paced environment