

Windows Support Cover Letter

134 Earlean CliffsLake Tania, CT 71442

Dear Justice Howell,

I am excited to be applying for the position of windows support. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for day-to-day IT technical support to employees in a combination of the following areas; network infrastructure and internal systems software and hardware.

My experience is an excellent fit for the list of requirements in this job:

- Refer to internal database or external resources to provide accurate tech solutions
- Ensure all issues are accurately logged within our RPD ticketing system
- Follow up with employees to ensure their IT systems are fully functional after troubleshooting
- Assist in the training of new employees on IT equipment
- Maintain positive relationships with our employees
- Additional certification in Microsoft
- Strong interpersonal, analytical and organizational skills
- French/German language is a bonus

Thank you for taking your time to review my application.

Sincerely,

Max Ratke