

# Windows Server Administrator Cover Letter

249 Larkin AlleyCartwrightberg, NY 38416-8534

**Dear Sam Hoppe,**

I would like to submit my application for the windows server administrator opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for systems Administration to core Corporate IT Windows Server Platforms and Applications/virtual platforms like Citrix XenApp and XenDesktop and SFTP/GlobalScape technology (as Primary), and Active Directory, MS Exchange Email/Messaging (On-Premise and O365) and Lync/Skype Collaboration Application (as Secondary).

Please consider my qualifications and experience:

- Primary duties include running through a daily battle-rhythm of checks on both Windows and Linux systems to include patch management activities in both test and production environments
- Proficient with Active Directory (LDAP), SCCM, WSUS, DNS, WINS, IIS, Group Policy and Domain administration
- Provide Linux or Windows administration support for incidents, problems and change ensuring that all work is within the relevant service level agreements and adheres to appropriate BT processes
- The role includes assessing and interpreting solution designs and determining impact and requirements for in-life support providing expert technical support to customers and solutions
- The role holder will have a broad range of IT skills and experience, with specialisation in key fields
- Experience with virtualization technologies (VMware, Red Hat KVM)
- Server virtualization (VMWare, Red Hat kvm)
- Demonstrated knowledge of a wide array of technical applications, processes and

**Thank you for your time and consideration.**

