

Website Administrator Cover Letter

220 Bartell ViaNorth Bernicebury, KS 54423

Dear Cameron Koelpin,

Please consider me for the website administrator opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for for customization of the ServiceNow applications and facilitate rollout of new applications and modules and configure Application UI and Configure Workflow.

Please consider my experience and qualifications for this position:

- Familiarity with a scripting language (such as Javascript, VB Script, or similar) preferred
- Comfortable working collaboratively with other team members
- Willing to take work requests from various departments throughout the organization
- Able to manage multiple projects simultaneously under aggressive time-lines
- Experience working with vendors and managing vendor relationships
- Proven experience dealing with confidential, complex and sensitive information
- Experience working with design tools (such as Adobe Photoshop, InDesign, and Dreamweaver)
- Basic Sharepoint, & HTML skills

Thank you for considering me to become a member of your team.

Sincerely,

Morgan Luetttgen