

VP, Project Manager Cover Letter

129 Kautzer MountNew Hertchester, NJ 19194

Dear Skyler Kertzmann,

In response to your job posting for VP, project manager, I am including this letter and my resume for your review.

Previously, I was responsible for administrative support to the project team(s) to assist in the management and reporting of project resources, risk, opportunity and issues.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Exposure to operating in a complex global business environment
- Previous experience of complex liquidity product structures
- Self-starter, with tenacity to succeed and passionate about digital automation
- Knowledge of Transaction Banking Cash products is preferred
- PMP, PMI Certification, Prince 2 or similar methodology
- Knowledge of HP Application Lifecycle Management
- Develop and maintain planning artifacts, including program roadmaps, program scope definitions, and consolidated metric forecasts
- Support tracking of planning items, including follow-up and resolution of open planning items

I really appreciate you taking the time to review my application for the position of VP, project manager.

Sincerely,

Peyton Hettinger