

VP, Corporate Communications Cover Letter

145 Angel Road
Rosemouth, WY 32147

Dear Jordan Keeling,

I would like to submit my application for the VP, corporate communications opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for executive communication support to the leadership team in Taiwan across a variety of internal, external, client, and media communications opportunities.

Please consider my experience and qualifications for this position:

- Demonstrated strategic and functional problem analysis and resolution skills
- A proven track record in building and leading strategic communications programs including public relations, crisis communications and internal communications, ideally in the health care sector
- Demonstrated track record of working with and earning the trust and confidence of high profile corporate leaders or governmental/social leaders and serving as a trusted advisor/counselor
- Extensive network and positive working relationships with regional and national media contacts in business and trade press
- Experience leading and mentoring a team of communications professionals
- Doer and a leader
- Quick study of complex and dynamic issues and a creative problem-solver with a highly organized approach to developing high impact communications
- Management of budget and resource allocation

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Briar Mosciski