

Utilization Management Cover Letter

85364 Koelpin StreetsSouth Hueybury, NC 00790-6633

Dear Campbell Kshlerin,

Please consider me for the utilization management opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for consultation to health care teams by analyzing ethical/care issues and appropriate theoretical principles providing guidance as appropriate.

Please consider my qualifications and experience:

- Update and educate staff of any changes to policies and procedures
- Review monthly UM performance metrics and collaborate with UM Director, Manager and Supervisor for data analysis and quality and performance improvement strategies
- Coordinate and help facilitate monthly staff meeting with UM Manager/Supervisor
- Coordinate with UM Manager/Supervisor and help facilitate weekly case conferences with Medical Director, Health Plans and Case Management
- Hiring and termination of department staff
- Training new staff regarding utilization management process, workflow and policies and procedures
- Develop relationship and function as a back-up liaison with payers, providers and facilities
- Knowledge of medical necessity and treatment protocols for psychiatric and chemical dependency treatment

Thank you for your time and consideration.

Sincerely,

Phoenix Lebsack