

# Utility Technician Cover Letter

4031 Mayert ForgesDwainstad, MA 72647-4308

**Dear Rowan Stroman,**

I submit this application to express my sincere interest in the utility technician position.

Previously, I was responsible for support to lab personnel by completing basic machine-repair requests, handling and administering chemicals, and changing parts on designated equipment.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Assists in the design, installation and commissioning of new and modification of existing Process Equipment Systems, Water Systems, and its components
- Assists with maintenance and operation of Fire Protection Systems, Security Systems, HVAC Systems, Utility Plant Systems, Lighting, BAS system, Building Maintenance, Electrical Systems, facility security, and other tasks as they apply to demands of the department
- Provides training and mentoring to others in the operation and repair of process equipment & utility systems and its components
- Utilizes CMMS to track preventive and corrective maintenance tasks and create work orders
- Performs other job duties up to individual skill level in any capacity as needed
- May require on-call status, shift work including nights, holidays and weekend
- High School and/or Trade School is preferred
- Familiarity with procedures for corrective and preventative maintenance

**Thank you for considering me to become a member of your team.**

Sincerely,

Emery Jerde