

Utility Operator Cover Letter

926 Bosco Mews New Richside, MI 86039-4424

Dear Robin Runolfsson,

I would like to submit my application for the utility operator opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for leadership & direction to crew members to optimize business results and improve skills; plans for and allocates resources and implements systems including changeovers, and operating, maintaining & troubleshooting high speed packaging/processing equipment.

My experience is an excellent fit for the list of requirements in this job:

- Operators' daily work ethic and overall attitude as it pertains to the daily operations of the facility
- Focus on safety, quality, 5's and Continuous Improvement initiatives
- Posses forklift experience, preferred
- Able to stand, sit and/or walk a majority of the shift
- Work in changing temperature environment (hot or cold)
- Able to be computer literate including being able to enter and retrieve data
- Able to learn computer software programs such as Microsoft Office, Outlook, and SAP
- Able to bend, stoop, squat, twist, reach and work on irregular surfaces

I really appreciate you taking the time to review my application for the position of utility operator.

Sincerely,

Corey Jenkins