

# User Acceptance Tester Cover Letter

776 Ivory Neck North Claire, FL 69453-6980

**Dear Sawyer Torp,**

I am excited to be applying for the position of user acceptance tester. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for technical support to internal and external customers, answering highly complex questions on function and usage of products and researching problem tickets.

My experience is an excellent fit for the list of requirements in this job:

- Maintain and review test scripts
- Provide a full auditable overview of testing processes
- To document and report faults found during testing
- To complete test items within the time frames provided
- To sign off tests when testing is complete
- To liase with all interested parties on a change to assess and agree specific testing requirements
- To communicate changes and developments to the business so that written briefs and/or training sessions can take place
- To ensure knowledge of business processes is kept current

**Thank you for your time and consideration.**

Sincerely,

Landry Jaskolski