

Unit Support Cover Letter

55649 Abshire BrooksHillmouth, ND 34833-1568

Dear Sawyer Pfeffer,

I am excited to be applying for the position of unit support. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for support via face to face, phone and e-mail to users, for computer hardware, software, network and e-mail.

Please consider my qualifications and experience:

- Data analysis, report generation, product proposals
- Intermediate computer skills, especially in EDW, FINDSS/DB2, APT's Test and Learn, Market Basket Analyzer, and Benchmark, Activity Based Costing, and ShrinkSmart
- Knowledge of analytical techniques, including how to quickly identify and correct logical flaws and/or shortcomings, improve the overall accuracy of the analysis
- Demonstrated use of good analytical skills (including math & statistics), problem solving and good judgment skills
- Willingness to be flexible and adapt quickly and efficiently to change
- Technical monitoring and control of the daily closing job stream
- Bachelors of Science in Accounting or equivalent experience
- Knowledge of MHE budgeting and recasting policies and procedures

Thank you for your time and consideration.

Sincerely,

Alexis Spinka