

Travel Support Cover Letter

48987 Grady ForgesNorth Marcia, HI 22079-9797

Dear Shiloh Gutmann,

I submit this application to express my sincere interest in the travel support position.

In my previous role, I was responsible for instruction and training to employees upon original issuance of the state travel credit card.

Please consider my qualifications and experience:

- A comprehensive knowledge of the GDS's and processes
- Experience in a commercial or business environment
- Proven success in previous roles
- Minimum 12 months experience within an Online Booking Tool support team
- Online Booking Tool knowledge
- Knowledge of SQL and basic database concepts
- At least 6 months of experience in an equivalent role
- Experience with web based reporting software systems , standard, adhoc and scheduling

I really appreciate you taking the time to review my application for the position of travel support.

Sincerely,

Oakley Rice