

# Travel Agent Cover Letter

46830 DuBuque CovesRyanmouth, MT 87189

**Dear Sawyer Langworth,**

I am excited to be applying for the position of travel agent. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for guidance on policies and procedures related to travel services, special disbursements, and conference management.

My experience is an excellent fit for the list of requirements in this job:

- Employee stock plan
- Have a passion for travel
- Possess a competitive sales drive to meet and exceed goals
- A competitive base salary, and a commission incentive plan
- Russian bilingual preferred
- Knowledge of Galileo/ Amadeus would be an advantage
- Minimum High school diploma and significant job-related experience
- Certified Travel Counselor (CTC) designation strongly preferred

**Thank you for taking your time to review my application.**

Sincerely,

Sawyer Corwin