

Trade Compliance Manager Cover Letter

49732 Lakita VistaPort Buford, KY 96629

Dear Emerson Shields,

I submit this application to express my sincere interest in the trade compliance manager position.

In the previous role, I was responsible for trade expertise on tariff code interpretation and designation, export control/ dual use classification numbers, preferential trade programs, local licensing, documentation, and reporting.

My experience is an excellent fit for the list of requirements in this job:

- Requires experience in investigatory and audit techniques
- Requires strong attention to detail, solid analytical/problem solving skills and experience in advising global business operations on trade compliance requirements
- Requires demonstrated success in working with DDTC, BIS and other Government agencies on a wide range of compliance issues
- Computer skills should include Microsoft Project and Office products and OCR EASE
- Advance knowledge of import/export process and compliance requirements
- Knowledge of UK Export & Import Controls, US Controls – ITAR & EAR
- Strong functional knowledge in Export Administration Regulations (EAR), U.S. Food & Drug Administration (FDA) import processing and other Partner Government Agencies (PGA) and U.S. Customs regulations, International Traffic in Arms Regulations (ITAR), and recordkeeping requirements
- Fully familiarized with US trade compliance including, but not limited to, HST-Code, Country of Origin determination and marking, valuation, denied parties, embargoed countries, anti-boycott compliance

Thank you for considering me to become a member of your team.

Sincerely,