

Temporary Technician Cover Letter

7002 Rohan Wall West Macyville, ID 02630-2198

Dear Azariah Bernier,

I would like to submit my application for the temporary technician opening. Please accept this letter and the attached resume.

Previously, I was responsible for hardware and software support for Windows PCs.

Please consider my qualifications and experience:

- OrCad or SolidWorks Electrical CAD experience
- Strong time management and organizational skills to adhere to multiple priorities in order to meet specific timelines and deadlines
- A+ and/or MCSE certifications preferred
- Administrative knowledge of Windows, and Office
- Functional knowledge of Microsoft Exchange, Active Directory, FTP and TCP/IP
- Excellent technical knowledge of PC and MAC desktop and laptop hardware
- Hands-on desktop/laptop PC hardware installation, configuration, maintenance and troubleshooting experience
- Proficient in basic HVAC, electrical and plumbing, painting/drywall, lighting and ballast replacement

Thank you for taking your time to review my application.

Sincerely,

Bellamy Rath