

Temporary Analyst Cover Letter

10096 Erlinda CapeNorth Reaganburgh, LA 65629

Dear Gray Connelly,

I submit this application to express my sincere interest in the temporary analyst position.

In the previous role, I was responsible for support to finance and operation groups in accurate and timely processing of domestic and international payments.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Solid knowledge of accounting principles is essential
- Excellent organizational skills, with a high level of initiative
- Advanced Microsoft Excel and business intelligence skills
- Experience with Oracle, Oracle Business Intelligence, Cognos, JAGGAER and/or AiM is preferred
- Experience working in a facilities environment or organization
- Strong customer interaction skills leading to positive change
- Proactively identify and initiate process improvements based on needs of the business and relevant industry standards
- Team player with strong communication skills that can work well across the business and IS Teams

Thank you for considering me to become a member of your team.

Sincerely,

Onyx Medhurst