

Technical Services Specialist Cover Letter

92713 Roob CrestHermanmouth, VT 88505

Dear Emery Hettinger,

In response to your job posting for technical services specialist, I am including this letter and my resume for your review.

In my previous role, I was responsible for assistance in the design and development of systems and components with regards to Electro-Magnetic Interference (EMI) including bonding/grounding/shielding schemes, basic power conversion, and harness/cable design.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Identifies and routinely uses the most effective, cost efficient and best business practices to execute processes
- Work with technology change programmes to support the delivery of change
- Maintain software currency
- Deliver systems and processes to standards satisfying both internal and external audit
- Promote ADP's mission, vision and values at all times
- Adopt a 'Right First Time' approach
- Be comfortable working in a performance-based and structured environment while demonstrating high ethical standards
- Desirable knowledge to include both payroll and HR (General ledger, Payroll legislation)

Thank you for taking your time to review my application.

Sincerely,

Briar Kutch