

Tech Project Manager Cover Letter

47476 Dalton PineCassinbury, VA 90285-8291

Dear Brooklyn Emmerich,

I submit this application to express my sincere interest in the tech project manager position.

In the previous role, I was responsible for project management expertise for all aspects of the IT network infrastructure including planning, scheduling, design, acquisition, development, testing, implementation and support.

Please consider my qualifications and experience:

- Work jointly with other members of the project team to complete the MWHC Management Administration Plan prior to initiating any fieldwork
- Ensure that project invoicing and payments are processed in accordance with Program policies
- Manage Project Control functions of projects, namely procurement of materials thru Purchase Agreements and Contracts, Change Management, Cost Estimating, revenue and Cost Forecasting and Scheduling
- Technology related experience as it relates to semiconductor facility design, construction, and management including cleanrooms, test floors and laboratories and their ancillary mechanical, electrical instrumentation and communication support systems
- Management responsibility with several medium or multiple small sized projects
- Thorough understanding of relevant corporate and industry practices, processes, standards, and their impact on project activities
- Superior communication and interpersonal skills (tact, diplomacy, mediation, influence)
- Strong business-orientation and proven experience and judgment as a high functioning team leader

Thank you in advance for taking the time to read my cover letter and to review my resume.

Story Bins