

Tech Field Cover Letter

19137 Durgan ValleysPort Jefferson, SD 17104-0139

Dear Denver Braun,

I submit this application to express my sincere interest in the tech field position.

In my previous role, I was responsible for technical support and direction, within their competence, to Siemens Transmission Installation & Commissioning & Project Team members, including the application of technical standards.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Performs maintenance and repair services (basic break fix for printers, desktops, laptops.)
- Instructs customers in the operation and maintenance of basic Windows/Mac OS
- Hardware refresh
- Break fix support for laptops and desktops
- MS Office and other application support
- Strong communication skill and customer service are essential
- Trade certificates and/or training in use and maintenance of appropriate equipment
- OSHA 40 hour training, 8 hour updates and medical surveillance

Thank you for considering me to become a member of your team.

Sincerely,

Rory Daniel