

Team Services Cover Letter

96153 Littel VillagesKlockoshire, NC 41400

Dear Lennon Mertz,

I submit this application to express my sincere interest in the team services position.

In my previous role, I was responsible for field support (installation/operation/maintenance/repair) of the AN/GLM-11 system, this includes initial acceptance of systems in-theatre, system software loading, unit training, system operation and verification of proper operation.

Please consider my experience and qualifications for this position:

- Lead a team of Expat Data Management and Organisational Management Analysts, Specialists and Senior Specialists including coaching and development of the team members
- OM Services will undertake OM Data Quality Management through execution of a suite of data quality reports and follow up and resolve any OM data issues
- Escalations management
- Technical Operational Process
- Proficiency with MS Office products including MS Excel, Power point, Word and Outlook
- Active HK SFC Dealing in Securities and Advising in Securities license
- Process Excellence/Process engineering/Sigma 6 certification preferred
- Keyboarding and windows environment PC skills (Word, Excel, Adobe and PowerPoint preferred)

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Hayden Bashirian