

Team Operations Manager Cover Letter

9517 Gerhold Branch New Nettie, NC 13653-3827

Dear Briar Bogan,

In response to your job posting for team operations manager, I am including this letter and my resume for your review.

Previously, I was responsible for oversight and governance over the Masco Canada Computer Systems Infrastructure, Security and Operations.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge of the Commercial & Small Business credit product
- Able to lead a team in a challenging, fast paced environment
- Travel as needed for meetings, races and other needs
- Understanding of L&D processes, ideally with training delivery experience
- Operations, Distribution or similar process knowledge
- Focus on MI and KPIs including quality and productivity
- Effective communications skills including facilitation and group interaction
- IT application knowledge – MS office applications

Thank you for taking your time to review my application.

Sincerely,

Royal Hettinger