

# Team Operations Manager Cover Letter

561 Prosacco IslandsHahnhaven, WV 22819

**Dear Tatum Stracke,**

I submit this application to express my sincere interest in the team operations manager position.

In my previous role, I was responsible for assistance and oversight for all information systems operations activities, including computer and telecommunications/communications operations.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Drives continuous improvement with operating partners
- Knowledge of operations and procurement practices with understanding of the 'source to procurement to pay' process
- Enjoys developing talent, takes pride in coaching and providing developmental opportunities to high potential employees
- Coaches, motivates, and develops people
- Balances collaborative decision-making with a strong sense of urgency
- Balances confidence with humility, maintains high levels of self-awareness
- Champions and drives team success while maintaining enterprise-level perspective
- Flexibility to work with various services and teams

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Reese Leffler