## **Team Operations Manager Cover Letter**

9438 Milford LaneNew Fransiscachester, CT 51746-6695

## Dear Dylan Bednar,

Please consider me for the team operations manager opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for internal and external user support for field operating systems and technology platforms (ie.

My experience is an excellent fit for the list of requirements in this job:

- Drive discussion during regular meetings with onshore stakeholders
- Apply various Quality Tools (FMEA/QMF/QMS) to ensure quality parameters are relevant and maintained up to date in concurrence with the Business
- Influence process re-engineering initiatives to deliver efficiency gains to transaction efficiently
- Accountable for driving initiatives to simplify processes, eliminate rework, and deliver "Right First Time" output and reduce exceptions
- Graduate/Post Graduate in Management, Commerce
- Previous quality and management experience
- Applied knowledge of Microsoft Office
- Reporting of various metrics, including volumes, service levels, productivity

Thank you for taking your time to review my application.

Sincerely,

**Sutton Lueilwitz**