

# Team Lead-Customer Service Cover Letter

181 Orn MewsLachelleport, AR 39838

**Dear Tatum Daniel,**

Please consider me for the team lead-customer service opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for and/or creates detailed work plans that comply with all applicable procedures, policies, and codes to insure the protection of the environment, and the health and safety of employees and the community in which we operate.

Please consider my experience and qualifications for this position:

- Experience interacting with other government agencies
- Experience in or exposure to travel, as a traveler or service provider
- Patience and problem-solving skills to resolve issues effectively
- Strong communication and interpersonal skills, to create a positive interaction, understand, and communicate information effectively in writing, by phone and in person
- Supervise or lead customer service agents in a call center environment
- Excellent Problem Solving Capabilities & Written and Verbal Communications
- Perform daily responsibilities in a professional, friendly and efficient manner
- Able to work closely as a team, communicating concerns and bringing resolution to issues

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Peyton Stiedemann