

Teacher Aide Cover Letter

26284 Sabine IsleHeathcoteborough, NE 61158

Dear Marion Halvorson,

I am excited to be applying for the position of teacher aide. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for quality care that is appropriate, efficient, and effective patient care meeting the customer's requirements for therapy.

Please consider my experience and qualifications for this position:

- Provides instructional support services
- Assists teacher in instruction, preparation, and management of classroom activities
- Works under direct supervision of teacher
- Provides tutoring in General Education Diploma (GED) for identified students before classes, after classes at the end of the school day
- Assists in evaluating students' progress and performance
- Acts as the liaison with the Education Department and the local school district for any billing related items
- Assists in tracking and reconciliation of Education receivables and reports out on collection issues

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Dakota Blick