

Teacher Aide Cover Letter

656 Charis Cove West Johnathan, IN 27506-7440

Dear Oakley Welch,

I submit this application to express my sincere interest in the teacher aide position.

In my previous role, I was responsible for continuous supervision to children enrolled in the child care center; ensures health and safety of children.

Please consider my qualifications and experience:

- OTHER RELATED DUTIES, as assigned, consistent with the above and including the fulfillment of full program responsibility for the group in the absence of the group teacher
- Demonstrate a professional, positive and engaging attitude towards caregiving duties, and all children, families, and coworkers
- Maintain confidentiality of children and families in care
- Pursue and attend ongoing training opportunities with enthusiasm, including monthly staff training/meetings and outside trainings or conferences
- Maintain appropriate and positive communication with all teachers, staff, and families with regards to the program and children
- Provide positive atmosphere for children
- Prepare and follow manager approved lesson plans for weekly units
- Supervise children and follow discipline guidelines

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Drew O'Connell