

Talent Acquisition Cover Letter

533 Turcotte Shoal Patienceburgh, ND 61036-7779

Dear Emery Mraz,

I would like to submit my application for the talent acquisition opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for consistent and accurate information about compliance and new hire documentation, including I-9, E-Verification, Verification of Employment.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience with Recruitment systems preferably Taleo and or Workday
- Recruitment - Process Management - Operation excellence
- Client Relationship Management - Domestic & International hiring - Team Management
- Prior recruiting experience with Affirmative Action planning preferred
- Experience managing recruitment implementation on a global scale
- Deep knowledge and experience managing and implementing complex talent acquisition programs
- Knowledge of, and experience implementing technology tools to support the talent acquisition function
- Demonstrated experience developing and implementing programs, policies, and practices

Thank you for taking your time to review my application.

Sincerely,

Campbell Wolf