

Talent Acquisition Cover Letter

323 Terese Row Randalshire, NM 72778-3389

Dear Azariah Olson,

In response to your job posting for talent acquisition, I am including this letter and my resume for your review.

In my previous role, I was responsible for ongoing ATS system administration, currently Taleo Business Edition (TBE), including general maintenance, configuration for new releases, integrations and system optimization.

Please consider my qualifications and experience:

- Administers talent acquisition programs such as relocation, employee and agent referrals
- Coordinates and assists the talent acquisition specialists with participation in career fairs and community events
- Human Resources or Business major preferred
- Advanced Portuguese (will be highly valuable)
- Previous experience in Recruiting function will be highly appreciated.000019WY
- This TA Contractor should have full cycle recruitment experience and be an exceptionally strong LinkedIn user
- Experience in a managerial recruiting role
- Experience executing on high volume hiring goals

Thank you for considering me to become a member of your team.

Sincerely,

Dallas Corkery