

Talent Acquisition Sourcer Cover Letter

84682 Irwin Springs East Jerrell, TN 95142-8683

Dear Haven Jaskolski,

Please consider me for the talent acquisition sourcer opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for nA Talent Leadership Team weekly sourcing activity report to include metrics, sourcing plans, priorities and initiatives.

My experience is an excellent fit for the list of requirements in this job:

- Self-sufficient and able to work independently or with a team
- Strong knowledge or affinity with IT or Technical expertise is preferred
- Provide administrative support in scheduling interviews, inputting data into the system and updating Google Sheet weekly and monthly reports**
- Certified Internet Recruiter
- Proven track record of adapting to change with resilience
- Analytical and track metrics (individual and team) against goals
- A self-starter, with an entrepreneurial spirit and a problem solver at heart
- Proficiency and strength in the use of the Desktop software, Internet, & Web based applications

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Dallas Langworth