

# Talent Acquisition Manager Cover Letter

1676 Tremblay Bypass South Daren, AR 26431-7097

**Dear Parker Harber,**

In response to your job posting for talent acquisition manager, I am including this letter and my resume for your review.

In my previous role, I was responsible for standardized metrics to capture the key performance indicators (KPIs) of recruitment and employment through applicant tracking, HRIS systems, CED tools, and ad-hoc reporting; accountable for the business recruiting performance metrics and operational efficiency.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Experience leveraging data to drive global process, policy and programs
- Demonstrated experience driving for results
- Native language proficiency (additional languages beneficial)
- Demonstrated perseverance through adversity
- Computer proficiency (Microsoft Office Suite, Adobe)
- Previous experience building international recruiting strategy
- Experience utilizing employment brand and recruitment marketing campaigns
- Proven track record of driving for results and with strong focus on execution

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Ari O'Hara