

# Talent Acquisition Manager Cover Letter

9021 Charlotte HarborsPort Charlene, KY 20163-4961

**Dear Hayden Cummings,**

I am excited to be applying for the position of talent acquisition manager. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for weekly hiring progress reports (and periodic recruiting metrics) for the business, Hiring Managers and respective HR Managers.

My experience is an excellent fit for the list of requirements in this job:

- Previous experience of leading or managing in an EMEA in-house Talent Acquisition team
- Experience as a TA professional in a consulting, services or technology environment
- Background in experienced hire recruitment
- Clear understanding of key processes and metrics of a successful TA organisation
- Experience of working in an international organization, ideally including experience of working in a US headquartered company
- Background in direct sourcing, with an in-depth understanding of multi-channel talent acquisition
- Further European language abilities highly desirable
- Solid and relevant experience obtained within in-house recruiting environment or agency environment

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Quinn Turcotte