

Talent Acquisition Business Partner Cover Letter

8757 Pfeffer Trail Kuvalisside, NJ 25920

Dear Tatum Cormier,

I am excited to be applying for the position of talent acquisition business partner. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for a thorough pre-screening of candidates against requirements of the search and makes recommendations to hiring managers.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Collaborate with NGAS and Vendor Security Facility Site Officers (FSO's) for DoD, SCI, SSBI and SAP Program clearances
- Experience functioning independently in a high-volume, fast paced environment
- Demonstrated history of effective customer service and interpersonal communication skills
- Experience in a full life-cycle recruiting role
- Technical industry experience with a history of understanding relevant skills, target companies and user groups
- Experience applying a business mindset to the talent acquisition function
- Experience with redeployment programs in a government contracting environment
- Understanding of compliance, OFCCP

Thank you for your time and consideration.

Sincerely,

Marion Sawayn