

Talent Acquisition Business Partner Cover Letter

8701 Elli Inlet O'Keefe Furt, SC 40135

Dear Cameron Hoeger,

I submit this application to express my sincere interest in the talent acquisition business partner position.

In my previous role, I was responsible for high-level consultation and support to leadership as it relates to sourcing, attracting, screening, interviewing through to onboarding prospective candidates.

Please consider my experience and qualifications for this position:

- Inspire and challenge team to constantly look at new ways to improve the overall hiring process
- Knowledge of recruitment and hiring process – branding, sourcing and attraction, interviewing, assessments, compliance standards, technology (ATS, CRM) and budgeting
- Vendor management – LinkedIn and agencies
- Delivering specific direct recruitment campaigns for graduate recruitment and in support of specific business requirements
- Takes immediate action when confronted with a problem or when made aware of a situation
- Implements new ideas or potential solutions without prompting
- Deep understanding of Boolean search methods
- Previous experience in both agency and corporate recruiting in a cleared environment

Thank you for your time and consideration.

Sincerely,

Dallas Baumbach