

Talent Acquisition Associate Cover Letter

120 Hirthe PlainsNorth Ching, AK 60799-4268

Dear Sutton Marvin,

Please consider me for the talent acquisition associate opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for direction and consultation to the business on emerging trends and best practices that impact and influence acquisition and attraction within key talent segments.

Please consider my experience and qualifications for this position:

- Establishes sourcing strategies and executes both efficiently and effectively
- Builds strong relationships with internal managers and other team members with a focus on service
- Measures key talent acquisition metrics within department effectively
- Accurately and positively represents the culture and values of the organization, cultural fit for all newly acquired talent is critical
- Focus on continual process improvements across the Talent Acquisition function
- Follows Beam Talent Acquisition Process and acts as an advocate for Talent Acquisition across the organization
- Experience working with a variety of hiring managers with experience including the senior management and executive level preferred
- Solid recruitment expertise including thorough understanding of best practices, techniques, and technology

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Emerson Kovacek