

Talent Acquisition Analyst Cover Letter

5968 Price GreensKihnview, KS 41752-1742

Dear Finley Wuckert,

I would like to submit my application for the talent acquisition analyst opening. Please accept this letter and the attached resume.

Previously, I was responsible for expertise of internal/external talent landscape, building on competitive intelligence and trends to better inform the business planning process and deliver on talent requirements.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Be initiative, collaborative and hardworking
- Good Internet and PC skills
- Prior ERP implementation or large-scale project experience highly desirable
- Knowledge of Taleo Reporting Tool (OBIEE)
- Proven success as a data storyteller (both written and oral), change manager
- Quick learner with a passion to evaluate workflows and tools, and to improve and simplify processes
- Able to act as an ambassador for recruitment initiatives for stakeholders at all levels, while driving and managing change in a large, complex environment
- Understand the full life cycle of Recruiting

Thank you for your time and consideration.

Sincerely,

Parker Ondricka