

# Talent Acquisition Advisor Cover Letter

44806 Fisher Creek Justinport, GA 18096-4801

**Dear Hayden Jacobson,**

Please consider me for the talent acquisition advisor opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for sound advice and recommendation to Talent Acquisition team and hiring managers on candidate and job profile based on identified market trends.

Please consider my experience and qualifications for this position:

- Experience as a change agent
- Adept with using a variety of recruiting technologies to attract talent
- Proficient with Microsoft Office applications, including MS Excel and MS PowerPoint
- Prior talent acquisition experience in a both a corporate and manufacturing environment preferred
- Knowledge of at least one applicant tracking system and proficiency with Microsoft Office suite
- Proven history of delivering and implementation with a sense of urgency
- Strategic thinker who can build the talent acquisition strategy based on the HR and talent strategy and identify the needed enablers and actions
- Partner with hiring leaders to develop recruiting strategies and processes for business groups that span corporate functions throughout the organization

**Thank you for taking your time to review my application.**

Sincerely,

Casey Osinski