# System Administration Cover Letter

11414 Malik StreamLaurenshire, OK 28899-8361

**Dear Robin Weimann,**

In response to your job posting for system administration, I am including this letter and my resume for your review.

In the previous role, I was responsible for programming and professional expertise necessary to install and configure operating systems and update software applications within meteorology's servers and faculty offices.

Please consider my experience and qualifications for this position:

- Knowledge in GMP and GAMP is an advantage
- System administration experience knowledge of Mortgage systems (both LOS and Image)
- Proficient with MS Project, Visio, Excel, Word and SharePoint Office suite of tools
- Balancing and adjusting workloads to ensure software products are deployed and/or patched and upgraded in a successful manner, considering and addressing all FISMA, NIST and DoD security guidance, rules and regulations, standards and industry best practices
- Maintaining security patches and reducing or eliminating security vulnerabilities
- Working with application/business owners and their support contractors to balance and schedule workload, identify performance bottlenecks and identify system interdependencies to prevent the formation of performance problems
- Server virtualization, networks (high speed local area wide area), Microsoft Windows Server Operating systems, Microsoft SQL Databases, Redhat Linux and other variants of Unix, Oracle/Sun JAVA, storage environments, data backup and retention best practices, VMware and other virtualization products, firewalls and security products, particularly scanning and remediation software and techniques

**Thank you for your time and consideration.**

Sincerely,

Max Jakubowski