

Support Center Representative Cover Letter

735 Kelley LocksLake Hallie, CT 83178-5805

Dear Ryan Klocko,

I would like to submit my application for the support center representative opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for microsoft System Center Engineering input to the Installation Design Plan (IDP) to support procurement, configuration management, and certification and accreditation of proposed systems.

Please consider my qualifications and experience:

- Strong verbal and interpersonal customer service/sales skills
- Previous handling of inbound and outbound call center phones preferred
- Experience with durable medical equipment, ancillary, and/or healthcare services
- Prior knowledge of call center operations preferred
- Medical or insurance experience
- Store Operations Pharmacy Technician experience
- Prior experience in a healthcare facility
- Past EHR experience

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Greer Schinner