

Supervisor, Accounts Receivable Cover Letter

454 Wunsch RapidPort Altonstad, NM 06914-9852

Dear Riley Crist,

Please consider me for the supervisor, accounts receivable opportunity. I am including my resume that lists my qualifications and experience.

In the previous role, I was responsible for customer service both on the telephone and in the office for all patients and authorized representatives regarding patient accounts.

My experience is an excellent fit for the list of requirements in this job:

- Fair Debt Collection Practices and Collection regulations
- NACHA Check acceptance rules and guidelines
- Federal, state, and local bankruptcy and collection laws, rules, and regulations
- ACH items, Check 21 regulations, Electronic Check Conversion, and Electronic representment
- Credit laws, CFPB, Fair Credit, and Equal Credit Opportunity
- AS400 system and general accounting principles
- Collections Software
- Flexible customer service approach and orientation that emphasizes service satisfaction and quality

Thank you for your time and consideration.

Sincerely,

Emerson Kilback