

# **Supervisor, Accounts Receivable Cover Letter**

914 Anastacia RapidsSouth Xiao, WI 78427-1908

**Dear Ari Quigley,**

I submit this application to express my sincere interest in the supervisor, accounts receivable position.

In the previous role, I was responsible for support to departments and country offices on issues related to accounts payable, travel expense reimbursement, technical cooperation payments and accounts receivable.

Please consider my qualifications and experience:

- BA in accounting in a related field or equivalent
- Knowledge and understanding of all Accounting and Finance rules and regulations
- Flexibility with change and new processes
- Strong knowledge of basic accounting principles, fair credit practices and collection regulations
- Proficiency in English and MS Office
- Strong knowledge of treasury tools as it relates to accounts receivable and cash application
- Familiarity with U.S. "high tech" multinational companies would be an advantage
- Proficiency with various Microsoft Office applications

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Ari Ziemann