

Supervisor, Accounts Payable Cover Letter

10169 Hank LandingPort Marieshire, CO 74855-1312

Dear River Lind,

I submit this application to express my sincere interest in the supervisor, accounts payable position.

Previously, I was responsible for leadership in the accounts payable function and to the accounting operations.

Please consider my experience and qualifications for this position:

- Detail oriented individual, who can thrive in fast paced environment
- Takes responsibility for subordinates' activities, makes him/her-self available to staff, develops staff and encourages growth
- Accounts Payable and General Ledger knowledge
- Critical thinker, who is able to think outside the process
- Experience with 3-way matching
- Experience with internal controls in Accounts Payable
- Experience with reconciliations and month-end closing procedures related to Accounts Payable
- Extensive knowledge in payables systems and best practices

Thank you for considering me to become a member of your team.

Sincerely,

Dallas Smitham