

# Superintendent Cover Letter

819 Smith Track Stokesfort, ID 24536-1122

**Dear Azariah Rodriguez,**

I would like to submit my application for the superintendent opening. Please accept this letter and the attached resume.

Previously, I was responsible for direct Station and T-Line construction interface to local Transmission Station, Transmission Line, and Distribution management including oversight of schedules for drawings, materials, and construction for local capital projects.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- High level of commitment and individual responsibility
- Able to delegate work, manage several activities or projects at once, organize and prioritize work, meet deadlines and prepare plans and budgets
- Able to walk, climb ladders, lift and carry heavy/awkward objects, use hands extensively
- Knowledge of all applicable codes and standards
- Performance contracting experience with HVAC, electrical, power generation, steam, chilled water, hot water, control design, and mechanical systems is preferred
- Proficiency with Microsoft Office programs and other computer programs
- Working knowledge of Primavera P6, Microsoft Office software, including Excel, Word and Outlook
- Strong in planning and organization

**Thank you for your time and consideration.**

Sincerely,

Rory Shields